**Location:**

Engineer Building

**Time:**

5:20 pm - 6:20 pm

**Day:**

Tuesday (2/5/2017)

**Who Attended:**

Ryan

Nick

Carli

Brandon

**Overview:**

This meeting was out groups second meeting where we discuss our progress on the D1 assignment, also discussing about our project.

* This week was facilitated by Carli and Notes taken by Brandon.
* Started the meeting with agreeing on the interview question and making sure we are going be done with it by Thursday and the latest by Friday.
* We nex talked about the Value proposition which Nick was done with and we agreed upon his statements
* One topic of that was brought up during meeting was the name of the product and some name that were mentioned were: Shift creator, Punch card, shift puncher…
* Any help with or clarification with setting up github between all members.
* Whether we would meet on Thursday for anything that need to be done for D1 assignment.

**To Do List:**

|  |  |  |
| --- | --- | --- |
| Who | What | When |
| Everyone | Interview at least 2 people. | Thursday (2/8/18) |
| Brandon | Weekly meeting report | Thursday 2/8/2018 |
| Nick | Setup the format for D1 | Thursday 2/8/2018 |
| Everyone | Come up with names for project | Tuesday 2/13/2018 |
| Everyone | Have D1 completed | Friday 2/8/2018 |